

# RESEARCH ETHICS COMMITTEE

June 2021

## Decision making responsibilities

- To consider and, where appropriate, give ethical approval for RCM research involving other people

## Terms of reference

On behalf of Senate and in the light of national and international codes of practice and research ethics:

- To maintain oversight and advise on the development of the College's research ethics policy.
- To receive, administer, and assess RCM research ethics applications, giving ethical approval where appropriate.
- To receive, administer, and assess research ethics applications carried out by external researchers on College premises and/or involving College students and/or staff, and giving ethical approval where appropriate.
- Review and record research ethics approvals granted by other institutions or competent organisations in respect of collaborative research projects to determine their equivalence with RCM ethical approval procedures and policies.
- To report once a term to the RCM Research Committee on the number of applications for ethical clearance and numbers of cases accepted, referred, or refused.
- To advise the Director of Programmes and the Director of Research on appropriate research ethics training for students and staff researchers, respectively.
- To promote equality, diversity and inclusion (ED&I), with specific reference to the RCM EDI Policy and Strategy, and to reflect regularly on how the work of the Committee might support that strategy.

## Membership

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| Director of Programmes                 | Research Fellows in Performance Science (up to 2) |
| Head of Undergraduate Programmes       | Area Leader in History                            |
| Head of Postgraduate Programmes        | Area Leader in Masters in Composition             |
| A Head of Faculty (performance)        | Area Leader in Music Education                    |
| Head of Centre for Performance Science | Professor of Material Culture and Music           |
| Reader in Performance Science          |   |

*The membership appoints a chair and deputy chair to serve for 1 year. This term can be renewed once by majority agreement.*

Subject specialist advisors, as required

**In attendance**

Secretary: CPS Administrator

Other members of RCM staff as required